

Nagoya University Graduate School of Law
Department of the Combined Graduate Program in Law and
Political Science

LL.D. (Comparative Law) Program
in Law and Political Science
(April-entry)

Application Information and Forms
2017 Academic Year

〔 2017年名古屋大学大学院法学研究科博士課程（後期課程）
総合法政専攻国際法政コース（4月入学）学生募集要項 〕

<Changes in examination schedule and procedures due to unforeseen circumstances>

The examination schedule and selection measures may be modified in the event of an outbreak of infectious disease or other unforeseen circumstances. Please check the website regularly for the latest notices, especially in the days preceding the application and examination periods.

■ School of Law website

<http://www.law.nagoya-u.ac.jp/examination/index.html>

<http://gsl-nagoya-u.net/admissions/>

■ Contact Info:

Admission Section, School of Law

Tel (052)789-2316, 2317

Application for Admission
to the LL.D. (Comparative Law) Program in Law and Political Science
for the academic year of 2017
The Graduate School of Law (GSL), Nagoya University

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This program in law and politics was established as part of the doctoral program of Graduate School of Law in 2005. An entrance examination is required, aimed at overseas students who are to follow a program centered around the writing of a thesis in English.

Students who enter this program are aiming towards obtaining a LL.D. (Comparative Law) and this program has been established to this end. The thesis, which is the core part of the LL.D. (Comparative Law), should be a contribution towards discovering and resolving theoretical and practical issues in the wider sense of “Asian Cooperative Legal Assistance”* and other related areas.

*“Cooperative Legal Assistance” means an international cooperation in connection with legal and political systems that are transforming from socialist and authoritarian systems.

Sufficient English language proficiency is required for this program. Japanese language proficiency is not a prerequisite to admission. However, candidates of the LL.D. (Comparative Law) Program will be required to develop Japanese language proficiency to carry out their research, and therefore, applicants who have Japanese reading ability at the time of their application will be favored.

Entrance or progression to this program occurs in April and in October. Since there are additional requirements for October entrance, information regarding October entrance is provided on a separate sheet.

1 Qualifications and conditions for application:

1) **Nationality:** Applicants must be non-Japanese citizens.

2) **Qualifications:**

Those who meet one of the following qualifications are eligible to apply:

- 1) Applicants who have obtained or are expecting to obtain a Master’s Degree or the equivalent of a professional degree by March 31, 2017 in a foreign country;
- 2) Applicants who have obtained or are expecting to obtain a Master’s Degree or the equivalent of a professional degree by March 31, 2017 in Japanese universities;
- 3) Applicants who have obtained or are expecting to obtain a Master’s Degree or the equivalent of a professional degree by March 31, 2017 through taking correspondence courses in Japan managed by foreign schools;
- 4) Applicants who have obtained or are expecting to obtain by March 31, 2017, a Master’s Degree or the equivalent of a professional degree by completing a graduate course managed by a foreign institution situated in Japan that is recognized as formal educational system of the foreign country and for which the Minister of Education, Culture, Sports, Science and Technology has indicated approval;
- 5) Applicants who have completed their masters at the United Nations University, established on December 11, 1972, by a resolution of the General Assembly of the United Nations, as prescribed under Article 1-2 of the Act on Special Measures Incidental to Enforcement of the “Agreement between the United Nations and Japan regarding the Headquarters of the United Nations University” (Act No. 72 of 1977) and who have been conferred with a degree that corresponds to a master’s degree, or who expect to be conferred with such a degree by March 31, 2017.
- 6) Applicants who are designated by the Minister of Education, Culture, Sports, Science and Technology (Notification No. 118 of the Ministry of Education of 1989);

- 7) Applicants who are recognized by the Graduate School of Law (GSL) as possessing academic ability equivalent to or above that of a Masters or a person who has obtained a Master's Degree or a professional degree on the basis of the individual preliminary screening of qualifications* and are age 24 or over by March 31, 2017.

Note: Those who wishing to qualify under above category (6) or (7) should refer to *the Note in 'Documents required for Application'* below.

2 Admission Openings

There are 17 openings in total* for the doctoral programs of the Graduate School of Law (GSL) each year.

* This number includes candidates to a Doctoral Program for Academics, an LL.D. (Modern Law) Program for Professionals and the LL.D. (Comparative Law) Program.

3 Application Procedures

Submission of Application

All documents required for application listed in 4 below, together with a non-refundable application fee of 30,000 yen should be submitted during the following filing period to the student affairs section of the GSL administrative office (For the mailing address, see the last page of this booklet.).

*Students funded by the Japanese Government (*Monbukagakusho*: MEXT) Scholarship do not have to pay an application fee.

In case of mailing, applications have to be sent by registered mail. For those applying by mail, the application must reach the office with APPLICATION FOR ADMISSION TO THE GRADUATE PROGRAM written in red on the face of the envelope. In this case, an application fee must be sent in the form of a Japanese postal money order with the space of 'To be paid to...' left blank.

Filing period for application:

Applications will be accepted from 9:00 a.m. to 4:00 p.m. (closed from 12:00 noon to 1:00 p.m.) between Wednesday, January 4, 2017 and Friday, January 6, 2017. Incomplete and late applications will not be considered.

4 Documents Required for Application

The following documents are required. Documents for application should be typewritten or neatly written in block letters in English or Japanese. In the event that certificates, transcripts and other documents are in a language other than English or Japanese, a translation into one of these languages must to be attached.

- 1) Application Date Sheet;
- 2) Application Form No.1;
- 3) Fields of Study and Proposed research plan (dissertation proposal) on prescribed Form No.2;
- 4) Degree, diploma or certificate of (prospective) completion of master's program issued by the university attended and the degree or certificate of graduation from the undergraduate school. Those who have completed or are expected to complete the Master's program at the Graduate School of Law, Nagoya University do not have to submit these certificates;
- 5) Transcript of academic records of a master's program and transcript of undergraduate studies issued from each university attended. If original documents are not available, please supply certified copies of the original documents. Those who have completed or are expected to complete the Master's program at the

Graduate School of Law, Nagoya University do not have to submit these documents;

- 6) Three copies of an applicant's master's thesis and abstract on one A4 paper. Three copies of a supplementary thesis or paper may also be attached. Those who are expected to complete the Master's program at the Graduate School of Law, Nagoya University do not have to submit these papers;
- 7) Certificates of Language Proficiency and supporting documents; or the completed Form of No.3-1 and No.3-2;
 - a) Documents certifying English language proficiency: An Official Score Report of TOEFL (Test of English as a Foreign Language) which has to be sent directly from the institutions providing testing service to our School, IELTS (International English Language Testing System), or TOEIC (Test of English for International Communication).

* In principle, we cannot accept institutional TOEFL Program (TOEFL-ITP) score result. In case of sending the TOEFL-ITP score result; please attach a statement of the reason why you cannot submit an official TOEFL score report.
 - b) Japanese Language Proficiency Test score sheets or the equivalent (for reference only);
- 8) Publications: A list of any books, articles, or theses the applicant has published, if any, giving the title, date of publication, name of publisher and a summary;
- 9) Letter of recommendation on prescribed Form No.4: (not required for those who are currently enrolled in the Graduate School of Law) It should be written by the dean or the faculty members of the university you have attended who know you well, or by persons for whom you have worked or are currently working in a professional capacity;
- 10) Two photographs (6cm × 4cm in size) taken within the past six months with the applicant's name and nationality written on the back, which should be pasted on the application form and the Photograph Card;
- 11) Official document certifying the nationality or the citizenship for those applying from abroad (e.g. a copy of passport). For applicants currently residing in Japan, it is required to submit a photocopy of Residence Card (both sides);
- 12) Financial resources: The MEXT Scholarship recipients except for students enrolled in the Graduate School of Law, Nagoya University must submit an official certificate indicating their Scholarship status, issued by the university in which they are currently enrolled. Applicants who are sent by foreign governments under a government scholarship program or who are awarded other scholarships must submit a certificate of grant issued by funding agencies. Other applicants must complete a statement of Financial Resources and Declaration of Financial Support on prescribed Form of No.5-1 and No.5-2. Your financial status will have no effect on the Selection Committee's evaluation of your application for admission;
- 13) Contact address labels: Complete these labels, as indicated, with your complete mailing address where you can be reached between now and May 2017 on each label;
- 14) Examinee's receipt cards: Write the applicant's name on the two receipt cards. (*MEXT* Scholarship recipients are not required to submit);
- 15) Photograph Card & Examinee's Registration Card; Please complete these cards as indicated; and
- 16) Self-addressed envelopes: Please use the two self-addressed envelopes provided in this pamphlet with stamps worth 362 yen attached to each. If Japanese stamps are not available, please send instead 6 International Return Coupons which are available at post offices.

Note on the Individual Preliminary Screening of Qualifications:

- 1) Those wishing to qualify under qualifications (6) or (7) above should submit the following documents to the student affairs section of GSL administrative office by Wednesday, November 30, 2016, in order to receive the Individual Preliminary Screening of Qualifications as possessing equal academic ability at the Masters

level:

- (1) Application for the Individual Preliminary Screening of Qualifications on prescribed form;
 - (2) Curriculum vitae on prescribed form;
 - (3) Certificate of academic research experiences issued by the head of the institution the applicant affiliated with, or a person who is in a position to supervise the applicant, on prescribed form;
 - (4) Proof of educational history since graduation from high school (e.g. Certificate of graduation, withdrawal, or period of enrollment from high school and/or university attended);
 - (5) Academic transcripts of the concerned schools;
 - (6) Reports on academic achievements or practical experiences on A4 paper in 1,000 words in English;
 - (7) Research proposal on A4 paper in 1,500 words in English; and
 - (8) Three copies of any academic papers or books written by the applicant.
- 2) The result of the Individual Preliminary Screening of Qualifications will be notified around Monday December 5, 2016. Those who are recognized as possessing academic ability equivalent to a university graduate should submit documents required for application, listed above, during the filing period for application given above.

5 Selection Method

The selection process involves three steps: document screening, examination of a master's thesis and an interview by our faculty.

1) Document screening and examination of a master's thesis

The result of the examination of the master's thesis will be posted at the entrance of the building of the Graduate School of Law, Nagoya University on Thursday, January 19, 2017 around 3:00 p.m. A letter announcing the result will be mailed to the candidates.

You can view your "unofficial" results on the website of Graduate School of Law, Nagoya University. These results are for convenience only, and do not replace the official results.

Those who pass document screening and examination of master's thesis shall proceed to the interview stage.

2) Interview

- (1) The interview will be concerned mainly with the candidate's research proposals. Generally, the interview shall be conducted in English. However, interviews may also be conducted in Japanese for the purpose of confirming candidates' Japanese language proficiency.
- (2) Schedule of the interview
 - a) Applicants who are currently residing in Japan will be interviewed at the GSL building at Nagoya University on the following dates:
Date: Wednesday, February 1, 2017
Time: Notified with their result of the examination of master's thesis
Place: Nagoya University Graduate School of Law (Details will be posted in the GSL building on the date of interview.)
 - b) Separate arrangements may be made for applicants residing outside of Japan.

6 Applicants with special needs

Applicants with special needs, who require special consideration in terms of taking exams, should consult the

Graduate school of Law, Nagoya University, prior to applying.

- (1) End of consultation period:
Wednesday, November 30, 2016 for the spring selection
- (2) Consultation Process: Please submit the following three documents.
 - (1) A request letter for special consideration: a letter stating the nature of the applicant's special needs, the arrangements desired for examinations on A4 paper (no special format required)
 - (2) A doctor's diagnosis of the applicant's special needs issued within three months
 - (3) A document from a third party who knows the condition of the applicant's special needs (written opinions from an expert or an official of the school from which the applicant graduated or will graduate)
- (3) Contact:
Students affairs section of the administrative office, Graduate School of law, Nagoya University, B4-5 (700), Furo-cho, Chikusa-ku, 464-8601, Japan

Note: Please contact the above office before the application deadline if the applicant with special needs wishes to consult on the studies at the University.

7 Final Announcement of Selection Result

The Examinee's No. of successful candidates who have passed the interview will be posted at the entrance of the building of the Graduate School of Law, Nagoya University on Thursday, February 16, 2017 around 4:00 p.m. A letter announcing the result will be mailed to the candidates.

You can view your "unofficial" results on the website of Graduate School of Law, Nagoya University. These results are for convenience only, and do not replace the official results.

8 Enrollment Procedures

Successful candidates will be notified of the registration procedures for admission to the graduate program. Candidates must register for enrollment on the designated dates, which are scheduled for Wednesday, March 22 and Thursday, March 23, 2017, at the student affairs section of the GSL administrative office.

* Note that failure to register on the designated dates will be regarded as cancellation of admission by the candidate.

Required Fees (tentative):

The fees for registration for academic year 2017 are as follows (in yen):

※ Required fees may change in accordance with circumstance.

Entrance fee: 282,000 yen

Tuition fee: 267,900 yen per semester* (yearly tuition fee is 535,800 yen)

* Spring semester begins on April 1 and ends on September 30. / Autumn semester begins on October 1 and ends on March 31 of the following year.

Note:

- (1) If tuition fees change during your enrollment at Nagoya University, you will need to pay the revised fee.
- (2) Entrance fees have to be paid at the enrollment registration indicated above and tuition fees in April for the spring semester. Once paid, tuition fees and entrance fees will not be refunded.
- (3) Students can apply for remission and extension of payment of entrance fees and tuition fees for one semester. In such case, an application form, available at enrollment registration, must be submitted to the GSL administrative office within the given period.

(4) MEXT Scholarship Recipients are exempted from the above fees.

9 Related Notes

- 1) Incomplete and late applications will not be considered. After applications are filed, changes in submitted documents will not be permitted and the application fee will not be refunded under any circumstances.
- 2) A false statement, misrepresentation or omission by the applicant in the applications may form the basis for denial of admission or dismissal from the Graduate School of Law, Nagoya University.

10 Treatment of information on individuals

Any information regarding individuals which has been obtained in the course of invitations for applications or from details contained in application documents, shall be used for the purposes of notifications concerning the application in hand, entrance examinations, announcements of results of entrance examinations, enrollment procedures and any other items subsidiary to these situations. It will also be used for the administration of the school register and for academic records connected with student academic affairs after enrollment. Furthermore, any information obtained concerning individuals will be treated appropriately, and shall never be used for any other reason other than its administrative purpose.

11 Contact Addresses

For entrance examination-related information:

Admission Office
Graduate School of Law, Nagoya University
Tel: +81-(0) 52-789-2316, 2317, 4910 / Fax: +81-(0) 52-789-4921

Mailing address for applications:

Student affairs section of the administrative office
Graduate School of Law, Nagoya University
B4-5 (700), Furo-cho, Chikusa-ku, Nagoya, 464-8601, Japan

Application materials are available from the below address:

Student affairs section of the administrative office
Graduate School of Law
Nagoya University
B4-5 (700), Furo-cho, Chikusa-ku, Nagoya, 464-8601, Japan.

An applicant wishing to have an application booklet mailed to him/her should send a 140 yen stamped self-addressed return envelope (size 33 cm × 24 cm in size) with their name, address and postal code written on it, together with a letter requesting the '2017 Doctoral Program Application Booklet.'

In case of applying from abroad, send a request letter with international return coupons for the value of 100g air postal, which are available at the post office in your country.

July 2016

Graduate School of Law
Nagoya University